

Emcee

- Make sure judges are using the correct score sheet.
- When announcing competitors, announce the next name followed by 2 or 3 following.
“Jane Doe is next, followed by Susie Jones, then Bill Smith.
Some competitors will need to compete out of turn due to conflicts.
If a competitor needs to go early, put him/her next in the sequence.
If a competitor is not present, continue to call the name throughout the rest of the category.
- Tapes/CDs and 5 copies of the music scores/scripts should be brought to the table when the name is called (if applicable).
Tape/CD Accompaniment cards must be filled out.
The name/group name must be written on the top copy of the music score/script.
Tape/CD is taken to the sound booth.
- Before the performance begins, distribute the music scores/scripts to the judges.
- When the judges are ready, signal the competitor to begin.
- Start the timer after their introduction.
- Keep the competition on schedule.
- If the competitor goes over 5 minutes, quietly notify the judges. Do not interrupt the performance.
- During the performance, check the addition of the judges score sheet from the previous entry.
- Staple the score sheets together in judge # order.
- Place score sheets in the proper folder.
- No scores are to be released to anyone!